



"adapt today to shape tomorrow"

BUSINESS MEETING MINUTES 2019 Region X Chapter Regional Conference

**Aug 19th – 20th 2019
San Diego Chapter Host Chapter
Hilton Mission Bay, San Diego, CA**

Director & Regional Chair Marites Calad, Presiding

Minutes prepared by: Colin Laisure-Pool

AFTERNOON SESSION, Monday, Aug 19th (2:00 pm to 5:00 pm)

1. CALL TO ORDER/REVIEW OF AGENDA: M Calad 2:02
2. ASHRAE Code of Ethics Commitment

"In this and all other ASHRAE meetings, we will act with honesty, fairness, courtesy, competence, integrity, and respect for others and we shall avoid all or perceived conflicts of interests." (See full Code of Ethics: <https://www.ashrae.org/about-ashrae/ashrae-code-of-ethics>)

3. APPOINTMENT OF MEETING SECRETARY: Colin Laisure-Pool, Central Arizona
4. APPOINTMENT OF PARLIAMENTARIAN AND SERGEANT-AT-ARMS: Don Brandt, Director At Large (DAL)

5. INTRODUCTIONS 2:05

a. VIP GUESTS:

- i. Darryl Boyce, ASHRAE President
- ii. Dennis Knight, ASHRAE Vice-President
- iii. Don Brandt, ASHRAE Director-At-Large
- iv. Jeff Littleton, ASHRAE Executive Vice President
- v. ~~Joslyn Ratcliff, Staff – ASHRAE Senior Manager, Marketing Communications~~

6. ROLL CALL OF DELEGATES & ALTERNATES – Meeting Secretary
Not Present: David Hime, Bryan Boudreau, Felix Monterroso

7. ROLL CALL OF REGIONAL COMMITTEE – Meeting Secretary
Not Present: Scott Wayland, Buzz Wright, Meg Gates
Joe Chin Replacing Buzz for Student Activities

8. GUESTS Introduction

9. APPROVAL OF THE 2018 REGION X BUSINESS MEETING MINUTES 2:15
- a. Dave Palty - Tucson Chapter Moved to approve minutes
 - b. Adrienne Thomle - Northern Nevada seconded the motion
 - c. VOTE: unanimous in favor
 - d. MOTION PASSES

10. STAFF REPORT – Joslyn Ratcliff or Jeff Littleton, ASHRAE Staff 2:21
- a. Membership Trends: 56,854 members
 - b. Diversity in ASHRAE (WiA) updates (changes ongoing with DiA)
 - c. New Headquarters – Net-Zero Ready
 - d. Intellectual Property Lawsuit with PublicResource.org
 - e. Orlando Winter Conference – February 1-5, 2020

11. SOCIETY VICE-PRESIDENT REPORT - Dennis Knight 2:42
- a. Commercialism Policy
 - b. 2019-2014 Strategic Plan Overview
 - i. Resilient Buildings
 - ii. IEQ
 - iii. Organizational Streamlining
 - iv. Member Engagement
 - c. Darryl Boyce – 2019-2020 Society President
 - d. MOUs (AIA, DOE, EPRI, etc.)
 - e. ASHRAE HQ Development (October 2020 move-in)
 - f. Government Affairs – 45 Days on the Hill Planned
 - g. Connect-A-Colleague
 - h. ASHRAE Foundation Scholarships
 - i. ASHRAE Handbook/Standards (Online Standards Review Database)
 - j. Building EQ

----5 min BIO-BREAK----

12. RMCR REPORT – Devin Abellon 3:16
- a. RMCR Updates from Kansas City (not available at this time)
 - b. Status of Motions from 2018 CRC:
 - i. San Diego Motion 10 (referred to Pub Ed)
 - ii. Golden Gate Motion 12 (referred to CEC, Pub Ed)
 - c. New Motions – Motions Workshop on 08-18-19 successful (3 motions added)
13. REGIONAL BUDGET – Kevin Baldwin 3:21
- a. Treasurer report:
 - i. No Chapter Opportunity Fund (rollover from 2018)
 - ii. Region Operating Fund

- iii. Final Balance: \$44,277
 - iv. 2018-2019 Report on Basecamp
 - v. AAMs down for all Chapters except N. Nevada
 - vi. Robert Kunkel questioned validity of AAMs
 - vii. AAM numbers confirmation tabled until 08-20-19
 - viii. 2018-2019 Audit Committee to be set ASAP
 - b. Approval of Assessment:
 - i. No motion – tabled (concerns raised by R Kunkel)
14. REGIONAL OFFICER REPORTS (5-7 minute each) 3:36
- a. DRC – Marites Calad
 - i. CRC in San Joaquin Successful
 - ii. Joint CRC Planning in San Diego
 - iii. CRC Planning in Tucson
 - iv. BOD – Lead Ad Hoc Committee (w/ Sheila Hayter)
 - v. President-Elect Advisory Committee
 - vi. Challenges: Work-Life Balance, Website Update
 - vii. President-Elect Training in Tahoe was awesome!
 - viii. Upcoming Chapter Visits:
 - 1. Central AZ
 - 2. Sac Valley
 - 3. Tri-County
 - 4. San Diego
 - b. Student Activities – Joe Chin (standing in for Buzz Wright)
 - i. Most MBOs covered
 - ii. 8 Region X Chapters recognized for K-12/STEM
 - iii. PAOE Summary
 - iv. SA PAOE 1.15 times higher than last year
 - v. Beers with Buzz to continue!
 - vi. New student branch upcoming for UNR-Reno
 - vii. Challenges: a few unresponsive chairs
 - c. Chapter Technology Transfer Committee – Kevin Blankemeier
 - i. Old MBO: Regional Speakers List
 - ii. New MBO: List of Chapter Programs each year
 - iii. New MBO: Keep Chairs Year-to-Year
 - iv. Visited Tri-County, Central AZ, Tucson
 - v. Upcoming Visits TBD
 - vi. All Chapters reported PAOE points
 - vii. Best Chapter (PAOE): Southern California
 - viii. Challenges: Few Technology Award Submissions
 - ix. Notable: Webcast gone, 'Tech Hour' to replace
 - x. DL allocations increased
 - d. RCC/ARC – Karine Leblanc
 - i. RCC (Regional Communications Chair) – No 'ECC'
 - ii. Major improvement in PAOE Points
 - iii. Sent 8 newsletters via MailChimp (6708 subs)
 - iv. E-newsletter on Twitter

- v. Facebook account: 912 follows, 884 likes
 - vi. Increased use of Basecamp encouraged
 - vii. Frequent website/newsletter updates needed
- e. Government Affairs Committee - Colin Laisure-Pool
- i. All 14 Chapters visited by Dave Palty!
 - ii. Carson City Government Outreach Day – April 24th
 - iii. California Building Code changes and updates
 - iv. Code adoption in AZ emphasized (2018 IECC)
 - v. Challenge: Continuity in Chairs
 - vi. 13 of 14 Chapters have chairs and reported PAOE
- f. Historian's Report – Dean Borges
- i. Historical Displays
 - ii. Best CRC Display: Orange Empire, Tucson
 - iii. Best Chapter (PAOE): Golden Gate
 - iv. Most Chapters have Historian
- g. Research Promotion – Heather Schopplein
- i. Visited Central AZ, San Diego Orange Empire
 - ii. Region X broke \$200k!
 - iii. 4th highest region in funds raised
 - iv. Hawaii Chapter over 5,000 PAOE points
 - v. Overall Society: \$2.77 million
 - vi. 15 RP Special Events
 - vii. 71% of Chapters reached goal!
 - viii. Challenges: Only 6 RP Chairs Centralized Training
 - ix. Challenges: Ranked 9th Region in \$/AAM
 - x. 2019-2020 Goal: \$199,500
- h. Young Engineers in ASHRAE (YEA) – Alyse M Falconer
- i. Successes: Increased #s of YEA-ers, programs
 - ii. YEA Cheat Sheet continues to do well
 - iii. Weaknesses: Chapter Visits, communication
 - iv. Chapter Visits: Hawaii, San Diego, No. Nevada
 - v. Central AZ Design Workshop
 - vi. Goals: Encourage SA and YEA collaboration
- i. Membership Promotion – Jonathan Smith (MP RVC Region IX)
- i. Highlights: Mocktails with Meg
 - ii. Encouraged more WiA Events
 - iii. Attendance Rewards: San Joaquin
 - iv. Visits: Sierra Delta, CAZ, So-Cal, Tri-County
 - v. Challenges: Getting calendar of events
 - vi. Challenges: Incentivizing Advancements
 - vii. In Progress: Renaming Membership grades
 - viii. In Progress: Additional Group: DiA (WiA stays)

- i. (081) Sacramento Valley (Sacramento, CA)
 - a. Highlights: Day on the Hill 2018, RP Donation Goal Met
 - b. Highlights: Trap Shoot, Golf Event
 - c. Challenge: Membership dues collection

- ii. (082) Golden Gate (San Francisco, CA)
 - a. Highlights: STEM (Student Activities), \$49k in Scholarships
 - b. Challenges: RP and CTTC Chairs
 - c. Scholarship amounts will increase in coming years

MEETING ADJOURNED – Marites Calad

5:03

---END OF BUSINESS SESSION PART 1---

---Dinner and Social Event/San Diego Chapter 60th Anniversary Party---

BUSINESS MEETING AGENDA CONTINUED

MORNING SESSION Tuesday August 20th (8:30 am to 10:30 am)

1. CALL TO ORDER 8:38

2. ASHRAE Code of Ethics Commitment

“In this and all other ASHRAE meetings, we will act with honesty, fairness, courtesy, competence, integrity, and respect for others and we shall avoid all or perceived conflicts of interests.” (See full Code of Ethics: <https://www.ashrae.org/about-ashrae/ashrae-code-of-ethics>)

3. INTRODUCTIONS OF GUESTS: VIP AND REGION X OFFICERS

- i. Darryl Boyce, ASHRAE President
- ii. Dennis Knight, ASHRAE Vice-President
- iii. Don Brandt, ASHRAE Director-At-Large
- iv. Jeff Littleton, ASHRAE Executive Vice President
- v. Rick Herman, Region XI DRC

4. ROLL CALL OF DELEGATES AND ALTERNATES - Meeting Secretary
Not Present: David Hime, Bryan Boudreau, Felix Monterroso, Logan Dorrell

5. ROLL CALL OF REGIONAL COMMITTEE – Meeting Secretary
Not Present: Scott Wayland, Buzz Wright, Meg Gates

6. TREASURER’S REPORT – CONTD.

- a. AAMs don’t account for Students or Life Members
- b. Recommends \$10/AAM Regional Assessment to Chapters
- c. David Lawson (Orange Empire) Moves to Approve Assessment
- d. Elyse Johnson (Tri-County) Seconds
- e. Vote: 13 in approval, 0 opposed, 0 abstentions (no Sierra Delta)
- f. Motion Passes -\$10/AAM Regional Assessment for 2019-2020

7. CHAPTER REPORTS (Continued): 5-7 min/reports 8:49

- i. (083) San Joaquin (Fresno, CA)
 - a. Highlights: 2018 CRC (‘Hottest in History’)
 - b. Notable: Hosted Sheila Hayter
 - c. Challenges: Lack of Treasurer training, Membership attendance
- ii. (086) San Diego (San Diego, CA)
 - a. Highlights: Restarted SDSU Student Chapter, Attendance Up
 - b. Notable: Hosted Sheila Hayter, Large RP Donation
 - c. Challenges: Inconsistent Newsletters, 1 Tech Award submission
- iii. (085) Southern California (Los Angeles, CA)

- a. Highlights: Scholarships, Golf Tournament
 - b. Notable: Technical Seminar (VRF)
 - c. Challenges: Research Promotion/GAC, Leadership rotations
- iv. (092) Southern Nevada (Las Vegas, NV)
- a. Highlights: DL Speaker Set, Sharp increase in RP donations
 - b. Notable: \$67/member RP contribution, Light the World
 - c. Challenges: RP Goal, Meeting Attendance, GAC DOH
- v. (155) Tri-County (Redland, CA)
- a. Highlights: Student Night (Cal Poly – Pomona), Fun Shoot
 - b. Notable: First WiA Event
 - c. Challenges: Attendance, Filling Chairs, RP Goal
- vi. (108) Hawaii (Honolulu, HI)
- a. Highlights: RVC Visits from Marites, Dave, Alyse. Scholarships
 - b. Notable: Promoted E-Week 2019, RP Event (Golf) - \$27k raised
 - c. Challenges: Meeting attendance tracking, Student branch
- vii. (086) Central Arizona (Phoenix, AZ)
- a. Highlights: Tech Session (92 attendees!), exceeded RP Goal
 - b. Notable: Sheila Hayter at Holiday Social, Increased Dues
 - c. Challenges: Treasurer position
- viii. (087) Tucson (Tucson, AZ)
- a. Highlights: PAOE Par – all categories, Tech Award Submission
 - b. Notable: Scholarship endowment, 60th Anniversary
 - c. Challenge: RP Goal (deferred for 2020 CRC), WiA Chair vacancy
- ix. (101) San Jose (San Jose, CA)
- a. Highlights: Student Nights, Met RP Goal, Golf Tournament
 - b. Notable: All YEA BOG (female majority), Sheila Hayter Visit
 - c. Challenges: Increasing/Retaining Membership, Filling Chairs
- x. (105) Orange Empire (Anaheim, CA)
- a. Highlights: Huge Golf Tourney (with helicopter!), YEA Events
 - b. Notable: 0 to 255 Connection son LinkedIn, RP Goal Met
 - c. Challenges: Leadership changes, Past tax issues
- xi. (126) Northern Nevada (Reno, NV)
- a. Highlights: \$5k in profit at Golf Tourney, Reno Day on the Hill
 - b. Notable: Sporting Clays Event - \$10k profit, Bocce for YEA
 - c. Challenges: Wine Social, No RP Chair, Getting RSVPs
- xii. (144) Sierra Delta (Stockton, CA) – No Report (Not Present)
- a. Highlights: Raised \$3,100 for RP
 - b. Notable: -
 - c. Challenges: -

2. NEW BUSINESS DISCUSSION: (9:30 am through 10:30 am) 10:10

a. Motions Presented Formally by each Chapter (Devin Abellon)

i. Motions by Chapters

- a. Golden Gate – Climatic Data in CEC
- b. Motion by Jason Lesser (Golden Gate)
- c. Elyse Johnson (Tri-County) Seconds
- d. Discussion:
- e. Dean Borges: Other states in Region X not included
- f. Dave Palty: Motion should be tabled, as it is premature
- g. No Second to Dean's Amendment, Amendment fails
- h. Nick Rosner (Southern California): Supports Dave's comment
- i. Vote: 2 in approval, 10 in opposition, 1 abstains, Chair not voting
- j. Motion Fails.

- a. Golden Gate – Motion Tracking
- b. Motion by Jason Lesser (Golden Gate)
- c. Kellie Huff (Central Arizona) Seconds the motion
- d. Discussion:
- e. Adrienne Thomle: Does this motion go to Member's Council?
- f. Devin Abellon replies that it does go to Member's Council
- g. Adrienne Thomle: Does this motion apply retroactively?
- h. Jason Lesser: No, just current and forward
- i. Gerry Hartford: Details on features of this tool?
- j. Jeff Littleton refers details to Staff regarding details
- k. Karine Leblanc - RCC: In favor
- l. Vote: 13 in approval, 0 in opposition, 0 abstains, Chair not voting
- m. Motion Passes

- a. Golden Gate – Motion Tracking (Historical Records)
- b. Motion by Jason Lesser (Golden Gate)
- c. Seconded by Kellie Huff (Central Arizona)
- d. Discussion:
- e. Jason Lesser opposes motion (might detract from other motion)
- f. Karine speaks in favor – Society to decide how to implement
- g. Dave Palty: speaks in favor – let's do this now
- h. Kevin Blankemeier speaks in favor – can help previous motion
- i. Jason Lesser redacts opposition – motion will move forward
- j. Jeff Littleton adds that Member's Council will define how far back
- k. Vote: 13 in approval, 0 in opposition, 0 abstains, Chair not voting
- l. Motion Passes

- a. Tucson – Regional Travel Policy
- b. Motion by Dave Palty (Tucson)
- c. Seconded Jason Lesser (Golden Gate)
- d. Discussion:
- e. Jason Lesser speaks in favor – volunteers to be rewarded
- f. Elyse Johnson: Can this be done without increasing assessment?
- g. Kevin Baldwin: if the cost increase is \$4,500, may be absorbed
- h. Heather Schopplein: some positions not considered, unfortunately

- i. Dave Palty speaks in favor - covers Chairs for extra days
 - j. Gerry Hartford speaks in favor, but is this 'max nights'? (Yes)
 - k. Barnabas Path: the number of nights seems too much for YEA
 - l. Robert Kunkel: takes issue with language 'and consultants'
 - m. Don Brandt: Discretion of Society President to assign 'consultants'
 - n. Darryl Boyce: Consultants can act for a specific year
 - o. Kevin Baldwin: DRC can reimburse per their discretion
 - p. Robert Kunkel: travel policy meant to match Society travel policy
 - q. Vote: 7 in approval, 5 in opposition, 1 abstains, Chair not voting
 - r. Motion Passes
- a. 2 Motions Remain – Will be addressed offline (no time remaining)
 - b. Comment from Robert Kunkel: Please un-table the motion from previous CRC regarding CRC dues/assessment
- i. Floor motions - none
- c. New Business:
 - i. Chapter Opportunity Fund Update
 - o Marites Calad: No opportunity fund this year, will consider in future
 - ii. 2019-2020 Leadership Academy
 - o Devin Abellon: 1.5 days in Atlanta. DRC given allotment, no age restriction (no students, however). 1 for Winter, 1 for Annual
 - iii. CRC Schedule Review – M Calad
 - o Marites Calad: 2020 in Tucson, 2021 in Anaheim, 2022 in Reno
 - iv. 2020 President Elect Training
 - o Marites Calad: March/April in Squaw Valley, CA (Lake Tahoe)
 - v. Upcoming ASHRAE Conference/AHRI Expo
 - o Marites Calad – Winter Conference in Orlando, Florida
 - vi. Other new business
- d. 2020 Chapters Regional Conference Planning/Discussion
 - i. Presentation by Tucson Chapter– Robert Kunkel
 - ii. August 20-23, 2020
 - iii. Hilton El Conquistador - \$119/night
- 2. Remarks from VIP Guests & Student Members
 - i. Darryl Boyce, ASHRAE President
 - ii. Dennis Knight, ASHRAE Vice-President
 - iii. Don Brandt, ASHRAE Director-At-Large
 - iv. Jeff Littleton, ASHRAE Executive Vice President
- 3. ADJOURNMENT

FOR ROLL CALL:

Region X Officers & RVC:

Marites Calad	Hawaii	DRC
Scott Wayland	Golden Gate	RMCR
Kevin Baldwin	Sacramento Valley	Regional Treasurer
Karine Leblanc	SoCal	ARC / RECC
Dean Borges	Hawaii	Regional Historian
Alyse Falconer	Golden Gate	YEA Regional Coordinator
Heather Schopplein	San Joaquin	RVC – RP / 2019 CRC General Chair
Kevin Blankemeier	San Diego	RVC-Chapter Technology Transfer Committee/ 2019 CRC Co-General Chair
Dave Palty(Outgoing) Colin Laisure Pool (Incoming)	Tucson Central Arizona	RVC-Government Affairs Committee
Meg Gates	Central Arizona	RVC-Membership Promotion
Buzz Wright	Tucson	RVC-Student Activities
Devin Abellon	Southern California	Nominating Member
Tiffany Bates Abruzzo	San Diego	Nominating Alternate
Robert Kunkel	Tucson	Nominating- Reserve

Delegates & Alternates

Chapter Name	Position	Full Name
SACRAMENTO VALLEY	Chapter Delegate	Travis Shuler
SACRAMENTO VALLEY	Chapter Alternate	Jacob Brausch
GOLDEN GATE	Chapter Alternate	Jason Lesser
GOLDEN GATE	Chapter Delegate	Alyse M Falconer
SAN JOAQUIN	Chapter Alternate	Nico DeGiorgo
SAN JOAQUIN	Chapter Delegate	Dave Boynton
SOUTHERN CALIFORNIA	Chapter Delegate	Nick Rosner
SOUTHERN CALIFORNIA	Chapter Alternate	Barnabas Path
SAN DIEGO	Chapter Alternate	Logan Dorrell
SAN DIEGO	Chapter Delegate	Gerald Hartford
CENTRAL ARIZONA	Chapter Delegate	Kellie Huff
CENTRAL ARIZONA	Chapter Alternate	Roger Kirkman
TUCSON	Chapter Delegate	Dave Palty
TUCSON	Chapter Alternate	David Brown
SOUTHERN NEVADA	Chapter President	Bryson Edwards
SOUTHERN NEVADA	Chapter Alternate	Keaton Frerker
SAN JOSE	Chapter Alternate	Elise Kiland
SAN JOSE	Chapter Delegate	Richard Lam
ORANGE EMPIRE	Chapter Delegate	David Lawson
ORANGE EMPIRE	Chapter Alternate	Ben Chesser
HAWAII	Chapter Alternate	Samantha Nakamura
HAWAII	Chapter Delegate	Willie Diguc
NORTHERN NEVADA	Chapter Alternate	Alexander Lyons
NORTHERN NEVADA	Chapter Delegate	Adrienne Thomle
SIERRA DELTA	Chapter Alternate	David Hime
SIERRA DELTA	Chapter Delegate	Bryan Boudreau
TRI COUNTY	Chapter President	Felix Monterroso
TRI COUNTY	Chapter Secretary	Elyse Johnson